



Rith sa toghchán i d'Aontas áitiúil
Run for election in your local SU

ELECTIONS

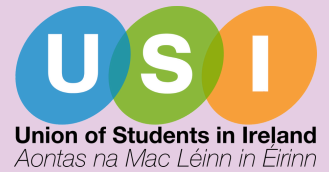
ROLE DESCRIPTIONS



Union of Students in Ireland
Aontas na Mac Léinn in Éirinn



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This document aims to give you an insight into some of the roles that exist within Students' Unions. It is only a guide and you should look at your Students' Union Constitution to get more specific information relating to the roles in your own Students' Union.

STUDENTS' UNION PRESIDENT

- Acts as the head of the Students' Union, Chief Executive Officer or Chief Operating Officer.
- Sits on the institution's Governing Body and other committees and sub-committees of the college to voice students' concerns.
- Oversees finances of the Union and prepares the annual budget.
- Communicates with media on behalf of the Union Leads local and national campaigns on behalf of the Union
- Reports work to student Council/Senate
- Responsible for overall work of the organisation and delegating work and areas of policy to other members of the SU Team
- May oversee human resources of the Union
- Responsible for supporting the Executive Team; including the other full-time and part-time officers
- Oversees and approves the running of all union activities and events
- Is the SU Rep at USI National Council with voting rights

EDUCATION OFFICER

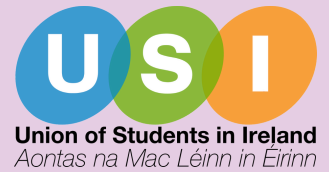
- Officer responsible for all education matters within the Union
- Deals with casework by advising students on any academic issues or referring them to the relevant staff member or office
- Responsible for the election of class reps
- Runs all education campaigns or events within the Union
- Leads on education campaigns at a national level on behalf of the Union
- Develops and enacts all Union educational policies and campaigns
- Reports work to student Council/Senate
- Sits on academic committees and subcommittees in the institution

WELFARE OFFICER

- Officer responsible for all welfare matters within the Students' Union
- Deals with casework by advising students on welfare matters and signposting them to the relevant services (financial hardship, accommodation queries, sensitive disclosures and non-academic welfare challenges)
- Runs welfare campaigns and events within the Union
- Sits on boards/committees related to welfare concerns such as hardship and student assistance funds
- Reports work to student Council/senate
- Develops and enacts all welfare policies and campaigns



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CAMPUS DEPUTY/CONVENER

- Functions as the principal officer of the campus which they are elected to
- Is responsible for linking in with the main team or other exec members which may be spread across other campuses depending on the institution.
- The Campus Deputy/Convener is responsible for enacting the day-to-day running's of the Union with emphasis to their campus
- With the support of part time officers, the campus convener does not have a specific remit such as welfare or education and will typically dip their toes in a little bit of everything from casework, running rep councils and organizing campaigns and events
- Depending on the nature of the campus and the current issues which takes ones attention, the convener may find themselves sitting on a variety of boards within their campus as well as WG's in USI
- Campus convenors are typically assigned to smaller-scale campuses where culture among students is very small community-based in nature and requires the convener to work very closely with students in order to achieve certain goals and tasks.

ENGAGEMENT/ENTERTAINMENTS OFFICER

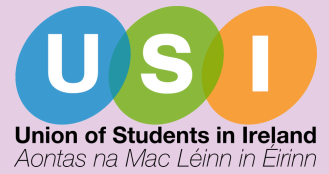
- Responsible for organising, coordinating and running events for students on behalf of the Union.
- May have an 'Ents crew', a group of students to help run events Help other members of the team to run events under their remit.
- In charge of organizing large scale events for the Union e.g. RAG week, Freshers Week, Christmas Day, Summer Ball.
- In charge of promoting Events and Campaigns on SU social media.
- Responsible for any charity work or fundraising work done by the SU.

OIFIGEACH NA GAEILGE

- Scéim Teanga an Aontais a chur i bhfeidhm
- Obair aistriúcháin a dhéanamh nó a chomhordú ar son an Aontais
- Imeachtaí a eagrú trí Ghaeilge san Aontas
- Polasaithe Gaeilge a chruthú don Aontas
- Feachtais a reáchtáil faoin nGaeilge ar champas
- Oibríonn le hOifig na Gaeilge ar champas leis an nGaeilge a chur chun cinn
- Oibríonn leis an gCumann Gaelach ar champas le feachtais nó imeachtaí a reáchtáil do mhic léinn



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POSTGRADUATE OFFICER

- Represent the views of the postgraduate body of your institution.
- Voices the concerns/issues of postgraduates to the Students' Union.
- Aids in casework around issues such as SUSI grant funding for taught Masters' students, and issues such as supervisor relations in taught Masters/PhD cycles.
- Ensures inclusion of postgraduate body in SU campaigns/events.
- Coordinates with Education officer to ensure work is inclusive of postgraduates.
- Coordinates with Welfare officer to include postgraduate issues in SU campaigns

FACULTY/DEPARTMENT REP/CONVENOR

- Represent the views of students within the Faculty/Department that they represent.
- Support class reps within their Faculty/Department to identify and discuss important issues, liaise with the Students' Union and relevant staff at the Faculty/Department level.
- Depending on structures within the college, they may attend and participate in committees at a Faculty/Department level e.g. Faculty Boards or Education Committees
- Often work closely with the Education officer to address issues that have been raised by reps and students within their Faculty/Department.

CLASS REP / SENATOR

- Class representatives are elected by their fellow peers within their class group
- Act as a direct link of communication between class and Students' Union
- Act as a direct link of communication between class and academic staff
- Class representatives/senators attend council meetings of the Students' Union



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GOOD LUCK
YOU'VE GOT THIS



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